

## CHECKLIST

### JANUARY

- Check gutters for ice dams & icicles
- Inspect fire extinguishers
- Clean behind refrigerator & stove
- Change HVAC filter (every 30-60 days)
- Deep clean oven

### FEBRUARY

- Check caulking in bathroom & kitchen
- Test smoke detectors (monthly)
- Check whole house humidifier for maintenance
- Ensure all railings & steps outside are secured
- Check and clean range hood filter

### MARCH

- Have trees pruned/trimmed away from house
- Touch up exterior paint as needed
- Spring cleaning - purge and declutter
- Check all gutter downspouts & splash blocks
- Replace batteries in smoke detector

### APRIL

- Have air conditioner serviced
- Check for proper grading around exterior
- Test garage door auto reverse
- Clean gutters of leaves & debris
- Check brick, siding, exterior for any damage

### MAY

- Have septic system cleaned & serviced
- Pressure wash/clean deck, siding, outdoor areas
- Reseal or stain deck
- Switch ceiling fans to counterclockwise
- Run water & flush toilet in unused bathrooms

### JUNE

- Clean garbage disposal (monthly)
- Check basement for water intrusion
- Clean out/defrost freezer & refrigerator
- Vacuum registers and vents
- Clean inside & outside windows

### JULY

- Tighten any loose handles/door knobs
- Check driveway for any cracks
- Flush out water heater to remove sediment
- Test GFCI outlets
- Have roof inspected for any needed repairs

### AUGUST

- Clean gutters of leaves & debris
- Test sump pump
- Check attic for water intrusion
- Clean outdoor grill
- Have carpet professionally cleaned

### SEPTEMBER

- Oil any squeaky door hinges
- Replace caulking around exterior windows
- Tighten any loose nails/screws on deck
- Inspect fence for any needed repairs
- Replace batteries in smoke detector

### OCTOBER

- Have furnace serviced
- Remove hoses from outside spigots
- Reverse ceiling fans (clockwise direction)
- Check attic for adequate insulation
- Winterize outdoor lawn equipment

### NOVEMBER

- Create/Practice Emergency escape plan
- Shut off supply for exterior spigots
- Have fireplace inspected & cleaned
- Clean and cover outdoor furniture
- Test smoke detectors (monthly)

### DECEMBER

- Have dryer vent cleaned or replaced
- Run water & flush toilet in unused bathrooms
- Change HVAC filter (every 30-60 days)
- Inspect weather-stripping by doors & windows
- Clean faucet aerators to remove buildup